

Town of Otis
Planning Board Meeting Minutes June 8, 2026

Call to order 7:06 PM

- Roll Call:
Hal Kobrin-Chair
Ross Knowles
John Fletcher

- Approval of May 11, 2026 minutes
John motion to accept, Ross second, all in favor.
- Form A: Donna Rose, Monica Mason, and Chris Cagenello – Vine Street

The new lot (lot 5) has width, frontage, and setbacks needed per zoning
Ross motion to approve, John second, all in favor

- Election of Board Chair
John nominates Hal for Chair, Ross second, all in favor.
- BRPC Planning Board Representative
Ross nominates John as representative, Hal second, all in favor.
- Continued Master Plan Discussion: Master Plan Steering Committee Representatives
No changes in thoughts on this since last discussion, Wendy is not here to weigh in on discussion

Ross, nominates John and Hal for steering plan representative, Hal second, all in favor.

-need to get everyone all relevant materials on the master plan to get everyone up to speed. Current master plan, guidelines for doing a master plan, BRPC proposal, exc.

- Continued Discussion on Seasonal Community Designation
John, would like to discuss this more when we have more of the planning board members are here so we can all be involved in the discussion and since there is no rush to get anything moving there is nothing needed to be discussed tonight

Call BRPC and see if they have documentation on this for us to review

- Any other business old or new.

Update on clean energy projects, applications will now need to be done as one application and all boards get together to review instead of a separate application to each board. Will need to update the process for this at some point coming up.

Otis Community Day, revitalization will have a table.

- Ross motion to adjourn 7:50 PM, John Second, All in favor.